|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  BINREE PARISH COUNCIL |  |  |  |  |  |  |  |
| Precept for 2024/2025 |  |  |  |  |  |  |  |
| ITEM | Cost Actual Yr ending 31.03.2023 | V.A.T. | Cost Act. & Est. Yr ending 31.03.2024 | Note | V.A.T. | Cost Est. Yr ending 31.03.2025 | Note |
| INCOME | £ |  | £ |  |  | £ |  |
| Precept | 5,000.00 |  | 5,500.00 | A |  | 6,000.00 |  |
| Other income | 93.65 |  | 1,000.00 | A 1  |  |  |  |
| TOTAL | **5,093.65** |  | **6,500.00** | A |  | 6,000.00 |  |
|  |  |  |  |  |  |  |  |
| EXPENDITURE | £ | £ | £ |  | £ | £ |  |
| Community Action Suffolk Insurance | 315.92 | 33.85 | 315.92 | A | 33.85 | 315.92 | 3 |
| Norton | 84.99 | 14.17 | 89.99 | A | 15.00 | 90.00 | 4 |
| Farr & Assoc. Ltd. Internal audit | 60.00 | 0.00 | 55.00 | A | 0.00 | 25.00 | 2 |
| NALC | 110.99 | 0.00 | 133.18 | A | 0.00 | 140.58 |  |
| Clerk’s Wages & Expenses - Megan | 450.00 | 0.00 | 1,146.39 | A  | 0.00 | 0.00 |  |
| G Hubbard - salary | 0.00 | 0.00 | 0.00 |  | 0.00 | 2,920.32 |  |
| G Hubbard - expenses | 0.00 | 0.00 | 0.00 |  | 0.00 | 180.00 |  |
| General Donations | 0.00 | 0.00 | 0.00 |  | 0.00 | 50.00 |  |
| Website | 0.00 | 0.00 | 130.00 | A | 0.00 | 170.00 |  |
| Leeroy’s Services | 0.00 | 0.00 | 3,600.00 | A | 0.00 | 4,200.00 |  |
| Roger Neil – grounds maint. | 1,668.00 | 0.00 | 0.00 |  | 0.00 | 0.00 |  |
| Microsoft | 59.99 | 10.00 | 59.99 | A | 10.00 | 59.99 |  |
| Elections | 0.00 | 0.00 | 75.00 | A | 0.00 | 0.00 |  |
| Defib. | 0.00 | 0.00 | 3,282.00 | A | 547.00 | 0.00 |  |
| Machine hire for leaves | 0.00 | 0.00 | 0.00 |  | 0.00 | 300.00 |  |
| Donation for meetings in Church | 0.00 | 0.00 | 0.00 |  | 0.00 | 150.00 |  |
|  |  |  |  |  |  |  |  |
| TOTAL | **2,749.89** | **58.02** | **8,887.47** |  | **605.85** | **8,601.81** |  |
| **Items still to be paid** |  |  |  |  |  |  |  |
| Clerk’s expenses Nov - March |  |  | 85.60 | E |  |  |  |
| Clerk’s salary Nov. - March |  |  | 1,095.12 | A  |  |  |  |
| I.C.O. |  |  | 35.00 | A 5 |  |  |  |
| Donation for Meeting hire |  |  | 150.00 | 6 |  |  |  |
| TOTAL |  |  | **1,365.72** |  |  |  |  |
|  |  |  |  |  |  |  |  |
| FINAL TOTAL |  |  | **10,253.19** |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Surplus/Deficit | 2,343,76 |  | (3,753.19) |  |  | (2,601.81) |  |
| Balance b/fwd | 5,594.77 |  | 7,938.53 |  |  |  |  |
| Balance c/fwd | 7,938.53 |  | 5,551.06 | 7 |  |  |  |

Note 1 Donation from Bintree Relief In Need Charity for the defibrillator

Note 2 Audit can be arranged for £50.00 or even £25.00 if it hasn’t already been organised.

Note 3 This figure could possibly be less if a different company was used.

Note 4 This cost may not be necessary as I won’t be using the laptop

Note 5 This cost is for The Information Commissioner’s Office as I need to register the Parish Council with it for legal reasons

Note 6 I believe a £25.00 donation is made for using the Church for meetings and no payment has been made so far.

Note 7 The balance c/fwd will probably be £4,185.34 as at 31.03.2024 because of the remaining payments to be made.

Fact to consider –

Steve Jackman suggested changing the website address. It will cost but it will mean that it will be easier to access and eventually Google wont sure the free Wix ones easily.

Have any Parish Councillors attended a training course, definitely advisable, and quite essential for Chairpersons.

I came across an invoice for a poppy wreath for £23.98 in the accounts ending 31.03.2023 but can find no evidence that it was ever paid.? Was Cllr Tooke ever reimbursed as it doesn’t look like she was?

A indicates Actual Cost, and E indicates an Estimated Cost

Document for discussion on 25.01.2024 Document prepared on 22.01.2024